

# Trolley Request Form

Date: \_\_\_\_\_ Occasion (i.e. Wedding, Shuttle, Parade, etc.): \_\_\_\_\_

Contact Name: \_\_\_\_\_ Bride: \_\_\_\_\_ Groom: \_\_\_\_\_

Pick up Location: \_\_\_\_\_ Arrival Time: \_\_\_\_\_

Destination: \_\_\_\_\_ Arrival Time: \_\_\_\_\_

One Way: \_\_\_\_\_ Round Trip: \_\_\_\_\_ Shuttle: \_\_\_\_\_ Other Travel Companies: \_\_\_\_\_

Approx. # of Passengers: \_\_\_\_\_ Other Destinations: \_\_\_\_\_ Arrival Time: \_\_\_\_\_

Any further travel instructions: \_\_\_\_\_

---

---

---

---

\*\*\*\*\* Trolley fees must be paid in full one (1) month prior to arrival.\*\*\*\*\*

----- OFFICE USE ONLY -----

Price Quoted to Client: \_\_\_\_\_ for \_\_\_\_\_ hours. \_\_\_\_\_ per hour if over.

Trolley booked from \_\_\_\_\_ (AM / PM) to \_\_\_\_\_ (AM / PM)

Client Name: \_\_\_\_\_ Phone (Cell): \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Deposit Amount Paid: \_\_\_\_\_ Date: \_\_\_\_\_ Check #: \_\_\_\_\_

Balance Amount Paid: \_\_\_\_\_ Date: \_\_\_\_\_ Check #: \_\_\_\_\_

Trolley Rental Agreement: \_\_\_\_\_ Date: \_\_\_\_\_

Arrangements confirmed with client: \_\_\_\_\_ (Date) With driver: \_\_\_\_\_ (Date)

Reservation taken by: \_\_\_\_\_ Driver: \_\_\_\_\_ Date: \_\_\_\_\_